G.R.S. IX—51

Previous references. 1923-24 P 48)

File No. S S -2 3

Serial Nos. 1 + 2

Later references.

~~P+S 55-2386 3,4,7+8~~

P+S 55-2386 3,4,7+8

" 5-26 (2 to 5)

" 2685, 1 & 2

26-27 (1 to 3)

GENERAL AND REVENUE SECRETARIAT.

P&S 56-27 (1

P & S. 56 27-(2+3.)

P+S 57-57 1-3

" 57-42-3.7

Serial Nos. Two (2)

(27)

Part B for May 1924

SUBJECT

Appointment of a Press Probationer.

382 To the Subdt. Govt. Printing. The Controller to Govt. Travels Dl. Staff No 8/4205-6/ — & 30-4-1924 Sanctions ~~the appointment~~ temporarily 1924, of a food-Lineman ~~as~~ for Press. —

Khoo Aladar Joo
13-5-24

G. R. S. 11) 1923-24,

GENERAL AND REVENUE SECRETARIAT.

(P & S)

NOTES.

Etc File No. 55-2

FILE HEADING.

Establishment of the Govt Press.

From

The Supdt Govt Printing.

No. 2495. Dated 25.1.24. Received 26.1.24.

Diary No. 2158	Enclos.	Spare Copies.	Serial No. 1

BRIEF ABSTRACT OF LETTER.

reports that during the period of his predecessor's tenure of office, they were assisted in their work by four trained office, and that at present he has to rely upon only two who have more than enough work to attend to. and that the Volume of work at present is more double that what it was 10 years ago. & prays that under the circumstances reported, a probationer which appointment is very necessary, may be sanctioned and the necessary provision made in the Budget for 1924-25.

NOTES AND ORDERS.

Notes & orders.

1) Subd for orders / The pay proposed for the Probationer is Rs 75 in the 1st year, Rs 85 in the 2d year & Rs 100 from the 3d year. John 28.1.24. 29.1.24

2) Please put up the G.O. & the abstract of proforma showing the pay & dcpb sanctioned ahead and submit proposals of this nature in time SMN 31/1

NOTES—First Sheet.

G. R. S. III-2]

General and Revenue Secretariat. | GS File No. 55 of 1923.

Serial No.	
1) G.O. No. G. 9060-9102 G. M. 401-16-17 dt. 2-1-17	Subj with a set of G.Os relating to the appointment of Probationers
2) G.O. No. G. 1227-67 G.M. 97-22-1 dt. 19-1-23.	Jones Rm 12.2.24
3) G.O. No. G. 1068-1127 & K 373-2-1 dt. 18-1-23.	3) For orders. Our G.Os re the rights of probationers are put up for reference. All Admn Depts were asked to submit proposals (3.5) but in G.O. of May 1923 (Page 2) reference was to the Rev Dept, it having been considered unnecessary to appt probationers in other Depts
	4) The Supt says that as Chief Foreman is due to retire in another 2 years hence and that the probationer if appointed cannot be absorbed in any vacancy — SM 12/2 Under Secy)
	5) In his letter, the Supt has explained very clearly the need for a Probationer. There is no gainsaying the

NOTE—Contn. sheet.

G. R. S. III-21

General and Revenue Secretariat.

PdS File No. 55 of 1923

(3) Gen-4762

Serial No.

that the work in the Press has increased considerably. The Supdt feels that, for supervising the work the two men he has now are insufficient for two the Chief Foreman is due to retire in 2 or 3 years. It is necessary to have a trained man ready to take up his place. If a Probationer is appd now, he can have the necessary training given to him to fit him for the Chief Foreman's place.

Daly 13/2

Chief Secy) SMR 13/2

6) Representation in which it was noted (on the heading 7 Jan 24) that the case should be entertained for various depts. (f.n. 2 C.B. & -4C2 SMR 14/2

7) To G. M. Branch for kind Compliance) Dhu 14.2.24

8) G. M. Collected 97-M-1.63, referred to above is sent herewith

MK 16/2/24 M. Do Mr Ed. Br)

Flag O

NOTE—Contn. sheet.

R. S. III-21

General and Revenue Secretariat. Pte Ed File No. 55 of 1923-4

(4

Serial No.

9) Re-submitted with the file (q. in 97-22 Sls 1 to 5) called for by the Chief Secy in para 6 of these notes

Rlw 16.2.24

10) Please also submit the file in which the proposal to add 7 Depts received under para 4 (c) of the Secy (q. 1 to 25 were considered. (The relevant papers in the file regarding establishment of Rev Branch)

11) To Rev: Branch for kindly putting up the file

Rlw 19.2.24

12) Submitted with available file LR 118-20 Sl 1-3 to 7 which has been taken back & the LR file 373-22 Sl No 2 & 3 to 5 are put up

13) Submitted with the relevant files (1) 118-20 Sls 1 to 3 & 7 (2) 373-22 Sl. 2. (LR 373/22. Sl-1)

11.3.24

14) In reply to the put up note it is submitted that with a view to facilitate direct

NOTE—Consn. sheet.

G. R. S. III-21

General and Revenue Secretariat.

P&S File No. 55 of 1923-24

Serial No.

recruitment & the different posts of the subordinate Executive Services, three Probationers should be created temporarily in each department. Proposals in this behalf were received from each of the Heads of Depts. Govt. Lawers, having due consideration to the expense involved, & ultimately a decision was arrived at in the Rev Dept. Secretariat. Govt Pleas had then recommended (Vide his letter No. 2035 of 14.2.23) the appointment of three Probationers.

15) The respective Staff of the Pleas consist besides the Govt, of one Asst Govt at Hyde, & a Sub Asst Govt at Bangalore. The third Incumbent is due to retire in two years. Hence will there be no qualified Man to take his place. I think it is very necessary to appoint a Probationer for the Pleas & it may be on a Salary of Rs 75 for two years

NOTE—Contn. sheet.

4762

G. R. S. III-21

General and Revenue Secretariat. | P+S File No. 55 of 1923-4.

Serial No.

[illegible] the Chief Engineer's Allowance @ 100-10-150. on the retirement of the present incumbent.

16) I approved, provision will have to be made in the next budget

Sd
16/3

and Members)

I agree with the Chief Secy. This may be submitted for the Dewan's approval & Sanction

Sd
22/3

Sd 22/3

Dewan)

Papers. May be finally concluded — & the case concluded for Commander-in-Council

Sd

DEWAN'S OFFICE
RECD. 22 MAR. 1924
Reg. No. 6873

303
14-3-24

NOTE—Contn. sheet.

For Disposal at a Meeting)

No. C. 395

.....8.....1923-24

(6a)

GENERAL AND REVENUE SECRETARIAT.

Council Matter.

SUBJECT.

(Clause X of the schedule)

Appointment of a probationer for the Government Press from 1st July 1924.

CIRCULATED TO THE MEMBERS OF COUNCIL.

By Order,

Chief Secretary to Government.

24th March.....1924

Extraordinary Member of Council.

2010/25/3. **First Member of Council.** 24/3

Second Member of Council. 24/3

Third Member of Council.

7

Extract from the Proceedings of the 695th *Meeting of the Council of His Highness the Maharaja, held at Bangalore on the* 8th April 1924. *19*

228. Clause xii of the schedule.

Appointment of a Probationer for the Government Press from 1st July 1924.

OPINION OF THE COUNCIL.

The proposal of the Superintendent may be sanctioned.

(Signed) . A. R. BANERJI,

Dewan of Mysore.

"EXTRACT"

Chief Secretary to Government.

WD 1471—GPB—2,000—1-3-21

G. R. S. 12]

W D 473—GPB—1,000—12-9-18

General and Revenue Secretariat.

File No. of 191

Subject. - Appointment of a Probationer for the Government Press from 1st July 1924.

Extract from the Proceedings of the Council is put up.

Forwarded, with compliments, to the Financial Secretary to Government, under paragraph 9 of the Government Order No. G. 17572-8—G. M. 676-17-1, dated 22nd June 1918.

By Order,

Chief Secretary to Government.

*9. (a) If the views expressed by the Financial Secretary in any case, whether original or unofficially referred, are not accepted by the Member of Government in charge, or by the Dewan and Members of Council, as the case may be, the file containing the discussions shall be sent to the Financial Secretary a second time, in order to enable him, in cases in which he considers that the orders proposed to be issued are opposed to financial rules of Government or to recognised financial principles or for other reasons of a financial nature, are open to objection, to record a respectful representation to that effect, which will be placed by the Dewan before His Highness the Maharaja for consideration.

(b) All cases sent to the Financial Secretary under this rule should be treated as immediate and returned to the Department concerned within three days of receipt.

S. N. Subb

Dewan)

(9

Final Note by the Second Member of Council.

Subject:—

Appointment of a Probationer for the Government Press from 1st July 1924.

The superior staff of the Government Press now consists of a Superintendent, an Assistant Superintendent, a Sub Assistant Superintendent and a Chief Foreman. The Assistant Superintendent is in charge of the Branch Press at Mysore while the Sub Assistant Superintendent and the Foreman are attached to the Press and Stationery Depot at Bangalore

2. The Superintendent reports in his letter No. 2495 dated the 15th January 1924 that, in view of the increase of work in the Press in connection with the Reformed Representative Assembly and Legislative Council and of the early retirement of the present Chief Foreman who has already put in 30 years' service, it is very desirable and necessary to appoint a Probationer (who may be a graduate with engineering qualifications) for being trained in the press work with a view to his being appointed Chief Foreman when the present man retires within the next two years.

Issues 4 & 6 of Office Notes

3. The Chief Secretary has noted that it had been resolved in January 1923 to appoint three probationers in each department including the Press Department but that the matter had been dropped subsequently on account of the expense involved and that as the present Foreman of the Government Press is due to retire in 2 or 3 years, it is very necessary to train up a proper person for the place and that a Probationer may therefore be appointed on a pay of Rs. 75/- per month for a period of 2 years and on Rs. 100/- from the 3rd year and given the post of the Chief Foreman on Rs 100-10-150 on the retirement of the present incumbent.

(10

Page 6 Office Note

Page 7 A-do-

4. The Dewan and myself having both concurred with the Chief Secretary, the question was discussed at a meeting of the Council held on the 8th instant when it was resolved that the proposal of the Superintendent to appoint a Probationer from 1st July 1924 (on the terms proposed by the Chief Secretary) might be sanctioned

5. I beg to solicit the gracious approval of His Highness to the above resolution of the Council.

SECOND MEMBER OF COUNCIL.

Bangalore,
14-4-1924.

Submitted to His Highness.

I submit herewith a Final Note by the....Second...
Member of Council on the subject of....appointment..of
a Probationer for the Government Press from 1st
July 1924,
for His Highness' gracious approval.

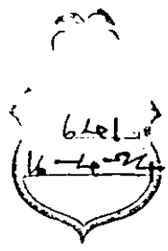
Dewan.
16 APR 1924

Confidential. 12

Record of Cases submitted for the Orders of His Highness the Maharaja

Subject.

Proposals for the appointment of Probationer in the Government Press.



810

Order.

KRW

21/4/24

Revised

34-

284.

(13)

C395

General and Revenue Secretariat.

Appointment of a Press Probationer in the Government Press from 18th July 1924.

(*)

31. All urgent or confidential files returned with His Highness' orders may, in the absence of instructions or indications to the contrary, be ordinarily circulated to the Members of Council for perusal after the issue of orders.

33. The Secretaries concerned should see that orders in the cases referred to above are issued at once and that the files are returned immediately after to the Chief Secretary for circulation to the Members.

34. In all other cases, the files will first be circulated to the Members of Council at headquarters and then sent to the Secretariat concerned for the issue of orders.

Circulated to the Members of Council for perusal of His Highness' orders $\frac{\text{before}}{\text{after}}$ issue of orders. (*Vide* Rules 31, 33 and 34 of the Subsidiary Rules for the conduct of business of Council in the Manual of Council Rules and Procedure)

Chief Secretary to Govt.

Through the Secretary to Government.

.....Department.

9/6/25 The file may kindly be circulated to Members for perusal after the return of Hon. Ors

FIRST MEMBER OF COUNCIL.

SECOND MEMBER OF COUNCIL.

THIRD MEMBER OF COUNCIL.

Under Secy for a Hrap.

NOTE—Contn. sheet.

Mono WD 1190—GPB—500 9-1-3.

4952

(14

G. R. S. III-21

General and Revenue Secretariat. | P & S File No. 55 of 1923-4

Serial No.

Draft Subd for appl

26.4.24 2nd Member).

755 25.4.24

Draft appd

28/4

28/4.

FR 2186/23

Secretary has concurred (page 8) K

Subd with Draft & Fair copies

25/4.

To, The Comptroller

H. No 6156 dated 3.5.24

NOTE—Contn. sheet.

(45

General and Revenue Secretariat.	Paws File No. 55 of 1923

Serial No.	
2	To The Supdt Govt Printing The Comptroller to Govt through the Finl Secrty No G 14205-C dt 30.4.1924 Sanctions the appointment from 1st July 1924 of a Probationer in the Govt. Press

23930

(16

No: 2495

Office of the Superintendent,
Government Printing in Mysore,
Dated, Bangalore, the 25th January 1924.

D2458

From

B. PUTTAIYA, Esq., B. A.,
Superintendent, Government Printing in Mysore,
B A N G A L O R E.

P.M. 55-2B-1

To

K. M A T T H A N, Esq., B. A.,
Chief Secretary to the Government of Mysore,
B A N G A L O R E.

Sir,

I have the honor to address you on the need for the appointment of a Probationer for the Government Press from the commencement of the next Official year, and in doing so, beg to submit the following facts for kind and favourable consideration of Government.

2. During the time of the late Mr. Yates from 1909 onwards, the superior staff of the Press consisted of four officers, excluding the Superintendent, viz., one Assistant Superintendent, two probationers and one Chief Foreman and in the latter part of his regime, i.e., from 1915 up to 1917, they consisted of one Assistant Superintendent, two Sub-Assistant Superintendents and one Chief Foreman. After Mr. Yates retired and Mr. D. B. Ramachandra Mudaliar became Superintendent, the strength of the staff was maintained not only at the same figure of 4 but was subsequently increased by one more Probationer so that at one time there were five Assistants working, viz two Assistant Superintendents, one Sub-Assistant Superintendent and two Probationers. It is only latterly, i.e., from 1920 onwards that on account of the ~~Probationers~~ retirement of the Sub-Assistant Superintendent and the appointment of one of the Probationers as Chief Foreman in charge of the Branch Press at Mysore, and the resignation of the other Probationer, there were only two Assistants, viz., the two Assistant Superintendents who had been specially trained in England.

3. It will be seen from the foregoing account that my two predecessors enjoyed the advantage of being assisted by four officers throughout the major portion of their regime and that these four officers were either men of longstanding and varied experience in the Press or men specially trained to suit the peculiar requirements of the technical work of the Press.

4. Now, on the retirement of Mr. D. B. Ramachandra Mudaliar, one of the posts of the Assistant Superintendent has been abolished as per G. O. No:- 850-1/C.B. 62-23-1, dated 19th September 1923, the other trained Assistant Superintendent having already been posted in 1921 to Mysore, to be in charge of the Branch Press there and in their place only a Sub-Assistant Superintendent's post has been created with the result that the Superintendent has now to depend on only two people for assistance, viz., the Sub-Assistant Superintendent and the Chief Foreman. The present Chief Foreman has put in more than 30 years service and is due to retire in about 2 or three years or even earlier if he makes up his mind to take furlough and quit. There is therefore the prospect of only one Assistant being available in the near future. So much for assistance.

5. As for work in the Press, I need hardly say that the Volume of work turned out now-a-days in the Press is at least double what it was ten years ago and is increasing year by year during the past two or three years. The concentration of all Government Printing in the Government Press, the permanent increase of work consequent on the introduction of Reforms, the difficulty of adjusting the increased needs of departments for printed forms to Financial stringency, the necessity of touring out for the inspection of forms, the general expansion of work in all departments and the opening of Special and other new offices necessitating corresponding increase in printing are all contributing to make the task of Superintendence more onerous and responsible than what it was before. The office work itself has increased enormously. The papers received in the Press are of a nature that do not stand

keeping by. They have to be immediately attended to as they all concern printing or publishing in the Gazette. The clerical work involved in dealing with the correspondence is extraordinarily heavy The valuation of the vouchers furnished by the workmen and the compilation of figures of cost for each job and each department have added to the burdens of office work and are calling for superior technical knowledge of printers' accounts and printers' costing system It has therefore become necessary to depute the Sub-Assistant Superintendent to be in charge solely of office correspondence, office management and printers' costs.

6. To assist the Superintendent in practical work in the work rooms, only one officer is thus available, viz., the Chief Foreman The present incumbent posseses practical experience gained through long years of actual work at case or on machine but he is due to retire in 2 or 3 years. If he should retire, I am afraid there are none available in the Press now who are capable of taking his place barring one or two who are still lower in the rungs. It seems to me therefore urgently necessary to appoint a Probationer and train him for the technical work of the Press forthwith so that he may be ready to take up the responsible position of the technical assistant to the Superintendent when occasion arises After considering the qualifications necessary for such a candidate, I am of opinion that the most suitable candidate would be one who does not hesitate to enter the work rooms and learn his work by manual labour.. I would prefer a B.E. in Mechanical Engineering or better still a BA with B.E degree as he will have worked in the workshops, handled tools and machines and thus acquired aptitude and interest for practical work which would enable him to pick up the technique of the Press very easily. If such a man were selected and appointed on Rs: 75/- to start with with a guarantee to be appointed as Chief Foreman on Rs: 100-10-150 on his passing the required tests and evincing capacity for printers profession by actual work in

the work rooms of the Press, and finally raised to the grade of Sub-Assistant Superintendent in two or three years time afterwards on showing further merit, the immediate needs of the Press for securing a trained Technical Assistant will be met.

7. I beg therefore that my proposal to appoint a probationer to the Press may be kindly sanctioned and provision made in the Budget for 1924-25 for the appointment on a salary of Rs: 75/- rising to Rs: 100/- with an increment of Rs: 10/- in the second year and Rs: 15/- in the third year. The details as to advertising for a candidate and the training to be given to him will be submitted on receipt of orders sanctioning the appointment. Time is now ripe to take in hand the training of more men to recruit responsible places in the Press and I trust that my proposal to take in and train one Probationer at least to begin with will meet with the cordial approval of Government.

I have the honor to be,
Sir,
Your most obedient servant,

B. Chatterjee

Superintendent.

D.V.S.

ab.

G.R.S.VI C 341

SUBJECT.....

.....

.....

Diary No. of letter replied to.....

General and Revenue Secretariat

( )

the *192*

Date of issue 30.4.24

Signed by Mr. G.S.K.

May this be

i Printed ?

ii treated as a standing order ?

iii published in the Gazette.

English Part ?

v translated

v placed at the disposal of the press ?

vi published in the Gazette, Kannada Part ?

Section A.I.J

File No 53-23

Serial No. 28

Proceedings of the Government of His Highness the Maharaja of Mysore.

Read—

Letter No.2495, dated 25-1-24 fro the Superintendent, Government Printing, representing that work in the press he increased considerably consequent on th Reforms and that the appointment of a Probationer is necessary now in order th a trained man may be available to take the place of the present Chief Foreman who is due to retire within the next two years.

Order No. G/14205-6 dt. 30.4.24

Government are pleased to sanction the appointment from 1st July 1924 of a probationer (who ~~may~~ has graduate in printing with engineering qualifications) for being trained in the Press work. He will draw a pay of Rs.75/- per mensem

for the first two years and Rs.100/- per mensem thereafter and ~~given~~ with the post of Chief Foreman on Rs.100--10--150 on the retirement of the present incumbent.

The Superintendent, Government Printing will invite applications from ~~suitable~~ candidates and submit ~~proposals~~ for ~~filling up the post.~~

28/4.

For Chief Secretary
to Govt

28/4

To

The Superintendent, Government Print.

the Comptroller, through Financial Secretariat.

26.4.24

List of enclosures.

Copied by

Examined by

WD 1833--GPB--1,000,00--21-12-21